

7-1-1937

## Board of Trustees Meeting Minutes 1937-07-01

Bowling Green State University

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Proceedings, Trustees Bowling Green ~~State~~ College  
State

July 1, 1937

19

MC MANUS-TROUP CO., TOLEDO, OHIO-103830

Bowling Green, Ohio  
July 1, 1937

The Board of Trustees of the Bowling Green State University met at its office in the Administration Building at 2:00 P. M. on the above date. The members present were F. J. Prout, President; L. N. Montgomery, Secretary; Mrs. Bessie S. Dwyer, Treasurer; A. L. Gebhard and Dr. Edward B. Pedlow. Dr. Williams, President of the University, was also present.

The minutes of the meeting held on April 30th were read and approved.

Dr. Williams presented receipts from the Treasurer of State for collection of fees, sale of textbooks, and miscellaneous sales amounting to \$12,579.22 and chemistry deposit fees amounting to \$626.44 reported at the last meeting of the Board.

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio, No. 1881

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State University has on this date paid into the State Treasury the sum of \$12,579.22 collected from sources detailed and to be credited to the fund or account as shown above.

Lester McDaniel, Cashier

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio, No. 921

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State University has on this date paid into the State Depository Trust Fund the sum of \$626.44 collected from sources detailed and to be credited to the fund shown above.

Thomas L. Woods, Cashier  
Depository Trust Fund

Dr. Williams reported collection of fees since the last meeting of the Board amounting in all to \$938.02 - collection of fees, sale of textbooks, miscellaneous sales, \$843.01; chemistry deposit fees, \$95.01 - that the same were forwarded to Mrs. Bessie S. Dwyer, Treasurer, and her receipt was taken therefor. He presented receipts from the Treasurer of State covering the same and amounting to \$938.02.

June 11, 1937

Received of E. J. Kreischer, Assistant Treasurer,  
the following sum to be forwarded to the Treasurer of State:

ADDITIONAL FEES SECOND SEMESTER 1936-37

Registration Fees Receipts #1120-1129		112.50
Education Fees	28.00	
Refund Education Fees	<u>6.00</u>	22.00
Transcript Fees		30.00
Diploma Fees		607.00
Binding Fee, Masters Thesis		4.00
Sale Scrap Paper		9.80
Delivery Freight to Depot by State Truck		<u>.61</u>
		785.91
Sale of textbooks	55.30	
Sales tax	<u>1.80</u>	57.10
		843.01
Chemistry Deposit Fees		<u>95.01</u>
Total		938.02

(Signed) Bessie S. Dwyer  
Treasurer

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio No. 2647

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State University has on this date paid into the State Treasury the sum of \$843.01 collected from sources detailed and to be credited to the fund or account as shown above.

Lester McDaniel, Cashier

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio No. 1244

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State University has on this date paid into the State Depository Trust Fund the sum of \$95.01 collected from sources detailed and to be credited to the fund shown above.

Thomas L. Woods, Cashier



Dr. Williams reported collection of fees, sale of textbooks, miscellaneous sales amounting to \$11,806.52 and chemistry deposit fees amounting to \$45.00, turned same over to Mrs. Dwyer and took her receipt therefor.

June 30, 1937

Received of E. J. Kreischer, Assistant Treasurer,  
the following sum to be forwarded to the Treasurer of  
State:

SUMMER SESSION - 1937

Registration fees, Receipts 1-759; 766-791	\$8668.34	
Refund registration fees	<u>84.39</u>	\$8583.95
Late Registration Fees		28.00
Physical Education Fees	70.00	
Refund Physical Education Fee	<u>1.00</u>	69.00
Industrial Arts Fees	88.00	
Refund Industrial Arts Fee	<u>3.00</u>	85.00
Biology Fees	59.00	
Refund Biology Fee	<u>2.00</u>	57.00
Education Fees	468.00	
Refund Education Fee	<u>12.00</u>	456.00
Business Administration Fees	162.00	
Refund Business Admin. Fee	<u>3.50</u>	158.50
Chemistry Fees		22.00
Home Economics Fees		54.50
Transcript Fees	5.00	
Instrumental Music Fees (Rentals)	<u>3.00</u>	8.00
Sale of Scrap Wood	.25	
Sale Waste Paper	<u>6.00</u>	6.25
		<u>\$9528.20</u>
Sale of Textbooks	2207.80	
Sales Tax	<u>70.52</u>	2278.32
		11806.52
Chemistry Deposit Fees		<u>45.00</u>
Total		\$11851.52

(Signed) Bessie S. Dwyer  
Treasurer

Dr. Williams submitted report of dormitories as of April 26, 1937; also profit and loss statement of the same date.

STATE UNIVERSITY DORMITORIES  
Profit & Loss Statement  
April 26, 1937

BOARDING DEPARTMENT

Labor	945.05	
Water	115.68	
Light and Power	108.57	
Gas	156.32	
General Plant Supplies	52.48	
Laundry	94.85	
General Expense	7.00	
Butter and Fats	141.06	
Bakery Products	227.52	
Meat	608.10	
Groceries	326.21	
Fruits and Vegetables	752.47	
Milk and Cream	300.81	
Freight and Drayage	2.21	
Sales Tax Stamps	<u>10.67</u>	
Total Cost Boarding Department		3849.00
Total Boarding Receipts	5089.65	
Less Refunds	<u>28.00</u>	
Net Boarding Income	5061.65	
Sales Tax Receipts	<u>15.68</u>	5077.33
Boarding Department Gain		\$1228.33



## BUILDING DEPARTMENT

Labor	183.69	
Water	115.68	
Light and Power	217.14	
Gas	39.08	
Repairs	1.50	
Equipment	115.74	
Medical Supplies	4.00	
General Plant Supplies	<u>52.48</u>	\$ 734.31
Building Receipts		<u>2158.12</u>
Building Department Gain		1423.81

## SUMMARY

Boarding Department Gain	1228.33
Building Department Gain	<u>1423.81</u>
Total Gain	\$2652.14

The attention of the Board was called to the fact that the bonds of D. C. Brown, Treasurer, and Gertrude Brod, Assistant Treasurer, could be canceled as Mr. Brown's term had expired and Miss Brod was on leave of absence.

Moved by Gebhard and seconded by Pedlow that the Secretary be authorized and instructed to notify the bonding companies when Mr. Brown and Miss Brod respectively ended their term of office. Voting aye: Prout, Montgomery, Pedlow, Gebhard, Mrs. Dwyer. Motion carried.

Dr. Williams submitted the bond of Irvin J. Kreischer in the sum of \$10,000 effective May 10, 1937 in the Ohio Casualty Insurance Company of Hamilton, Ohio, and stated that the bond would be submitted to the Attorney General for his approval as to form.

A request from Mr. W. C. Jordan for leave of absence to continue graduate study at Ohio State University effective June 21, 1937 and ending June 30, 1937 was read.

Moved by Gebhard and seconded by Pedlow that the request be granted. Voting aye: Prout, Montgomery, Pedlow, Gebhard, Mrs. Dwyer. Motion carried.

Attention was called to the fact that on May 5, 1937 a federal check in the sum of \$31,250 to cover the first intermediate grant on the addition to the auditorium was received and placed in the construction account.

A resolution to request approval by the PWA of the revised estimated cost of the addition to the auditorium was submitted to the Board, Section I of which was as follows:

Section 1. That the Public Works Administration be and the same is hereby requested to indicate its approval on the following revised estimated cost of the project:

1. Preliminary expenses	94.68
2. Land and rights-of-way	0.00
3. (a) Contracts (Awarded & Contemplated)	119,296.00
(b) Contingency, for construction only	0.00
Construction cost total	119,296.00
4. Engineering and Architectural expenses	5,991.12
5. Legal, administrative and other overhead	0.00
6. Interest during construction	0.00
7. Miscellaneous cost	36.00
Total	125,417.80

Moved by Pedlow and seconded by Mrs. Dwyer that the resolution be approved. Voting aye: Prout, Montgomery, Pedlow, Gebhard, Mrs. Dwyer. Motion carried.

A tabulation of the bids on the opera chairs which were received and opened at the office of John P. Schooley, State Architect and Engineer, on May 20, 1937 was submitted as follows:

Contractor	Base Bid Spring Edge Seat	Alt. A Box Spring Seat -Deduct
American Seating Co.	7,980.80	568.40
Consolidated Supply Co.	7,371.00	702.00
Chas. A. Baers Sons	7,441.20	573.30
Theodor Kundtz Co.	7,899.60	568.40

Moved by Pedlow and seconded by Gebhard that the seating contract be awarded to the Consolidated Supply Company of Columbus for 1170 box spring seats for a total of \$6669 and that Hon. Carl G. Wahl, Director, Department of Public Works, be requested to enter into contract with the Consolidated Supply Company of Columbus for opera chairs. Voting aye: Prout, Montgomery, Pedlow, Gebhard, Mrs. Dwyer. Motion carried.



A tabulation of the bids on pipe organ which were received and opened at the office of John P. Schooley, State Architect and Engineer, on May 20, 1937 was submitted as follows:

<u>Contractor</u>	<u>Base Bid</u> <u>4-Manual</u>	<u>Alternate</u> <u>3-Manual</u> <u>Deduct</u>
W. W. Kimball Company	17,700.00	3,200.00
M. P. Moller, Inc.	14,325.00	3,150.00
Geo. Kilgen & Sons	11,875.00	2,475.00

Moved by Gebhard and seconded by Pedlow that the organ contract be awarded to the Geo. Kilgen & Son Company of St. Louis, Missouri, at their bid of \$11,875 for a four-manual instrument with an electrically operated movable console and that Hon. Carl G. Wahl, Director, Department of Public Works, be requested to enter into contract with Geo. Kilgen and Son Company for a four-manual pipe organ. Voting aye: Prout, Montgomery, Pedlow, Gebhard, Mrs. Dwyer. Motion carried.

A list of June graduates was submitted and the same was ordered spread upon the minutes.

#### COLLEGE OF EDUCATION

##### Two-Year Diploma in Elementary Education

Anderson, Dortha E.	Herd, Dorothy Jane
Austin, Mary Jayne	Hollett, Bessie E.
Baertsche, Mozelle	Hollman, Eileen
#Balsizer, Ruth	Hoover, Mary Alice
Barnt, Marjorie	Humbert, Leota
Basinger, Myra Jane	Huss, Betty B.
Baughman, Henrietta	Kern, Marie C.
Beins, Ruth Lois	Kline, Madge Ruth
Benton, Janis B.	Knapp, Adeline M.
Billings, Margaret	Knopp, Bernice Elizabeth
Black, Marguerite S.	Koenker, Ruth I.
Bonchi, Evangeline M.	Kreglow, Lucille
Bonn, Betty	Kuhlman, Alice Marie
Booth, Charlotte	#Leatherman, Vernam L.
Bowdle, Betty Nan	Light, Sally
Boyer, Grace L.	Lindecker, Marjorie
Boylan, Esther F.	Longacre, Edna Jane
Braden, Elizabeth	Lutz, E. Jayne
Brenner, Mary Elizabeth	McConkey, Jane
Brewster, Virginia C.	McKean, Isabelle Geneiva
Briner, Eleanor	McKee, Naomi
Brown, Bernice	Machetanz, Winifred
Buddemeyer, Guy	Mack, Evelyn B.
Bunnell, Jeannette	Mathile, Evron
Burgin, Morton	Mawer, Laurene
Burke, Caroline	May, Frances Erna
#Campbell, Genevieve	Metz, Helen I.
Canterbury, Jean Marie	Meyer, Amelia A.
Colwell, Evelyn E.	Michaelis, Marie A.
Colwell, Evelyn Irene	Miller, Algia Alberta
Crandall, Zelda L.	Miller, Betty Ellen
Daniels, Ruth	Miller, Evangeline M.
Day, Georgetta M.	Miller, Susannah
Delph, Jeanette	Miller, Virginia
Dempster, Helen M.	Mitchell, Lucile
DeWitt, Eleanore Marie	Mizer, Lloyd
Douglass, Ruth	Mock, Lucille Alma
Dressel, Idalena	Morrow, Virginia
Dull, Lloyd W.	Mounts, Ruth Ellen
Eisaman, Treva	Muir, Helen Fern
#Elliott, Betty	Myers, Geraldine M.
Elsasser, Opal	Nagy, Viola B.
English, Faye	Nicholas, Rose
Ernst, Florence	Obenour, Genevieve
Evans, Marguerite	Otte, Lucille A.
Fetters, Cartha E.	Patterson, Gwendolyn
Fike, Jeannette	#Pessell, Mary Ellen
Fleming, Helen	Peterson, Marian J.
Folsom, Laura	Pickett, Dorothy
Fouts, Betty Lewis	Poling, Alice M.
Freed, Una Ruth	Powers, Ruth E.
Gamble, Doris L.	Purdy, Marguerite
#Gay, Ruth Elizabeth	Quail, Mary M.
Gehring, Marguerite	Rader, Pauline E.
Gephart, Mildred Viola	Radley, Lois Mae
Gill, Mary R.	Ray, Virginia
Good, Phyllis Jane	Reese, Marsella
#Gorsuch, Dorothy	Reid, Mary Jane
Granger, Virginia Lee	Rife, Marian Elizabeth
Groth, Glendola	Ringenberg, Delores E.
Gustin, Frieda E.	Robinson, Frances
Hartzell, Alice Fast	#Rohde, Melva
Heater, Martha S.	Rohrbaugh, Janis J.
Heath, John R.	Roller, Frances
Heckel, Olive B.	#Rowe, Vera L.
Heilman, Gertrude E.	Schell, Helen
Herbert, Joyce E.	Schilling, Martha Freida



Schroerluke, Carolyn  
Schwable, Rita  
Sharp, Fern  
Sheffer, Anna Kathryn  
Shilling, Virginia K.  
Short, Isabelle M.  
Shuck, Elizabeth  
Shull, Martha E.  
Siewert, Edna V.  
Treier, Mary Leahmore  
Vogelpohl, Winifred M.  
Warneck, Margaret A.  
Watson, Alice  
Weichel, Marguerite Cecelia  
Wertz, Maxine  
White, Eileen

#Smith, Helen Dwire  
Smith, Marjorie  
Stauffer, Wahmeta A.  
Steffanni, Alys M.  
Stein, Evelyn L.  
Stevens, Ruth  
Stubbs, Georgia  
Stuckey, Claribel  
Thompson, Robert  
Wiles, Evelyn Maxine  
#Williams, Helen Irene  
Williams, Vivian  
Winters, Marian Phyllis  
Yackee, Ann L.  
Zeigler, Mildred

Degree - Bachelor of Science in Education

General

\*Amos, Kathleen  
Badger, Aileen Sherriff  
Barnes, Donald J.  
Bellows, Susan  
Bishop, Allen I.  
Blazer, Charles A.  
Blinn, Glenn H.  
Boyer, Elizabeth Mary  
Brown, Robert Marshall  
Bucklew, John Jack  
Byrne, Frances E.  
Clark, Roberta  
\*Collins, Richard H.  
\*Connell, Mary  
Costello, Robert E.  
Curlis, Richard C.  
Haas, R. Jeanette  
#Hawver, Carl F.  
Jansen, Wilson C.  
Jones, Normand  
Jordan, Joseph W.  
#Kahn, Jonathon C.

#Keil, Mary Ellen  
#King, Archie  
#Kolthoff, K. Anton  
Lambertus, Valeska Adele  
Lane, Mary Louise  
McCormick, Edna E.  
Mackay, Martha  
Mann, Charles  
Miller, Wayne A.  
Mowry, Ethel L.  
Oaklief, Paul L.  
Pekarovits, Harry J.  
Porter, Floyd T.  
Raifsnnyder, Frances  
\*Ringenberg, Lawrence A.  
#Robinson, W. Cary  
\*Rohrs, George Harry  
\*Saunders, Carl W.  
Shealy, Geneva R.  
\*Sterling, Alysmae  
Vickers, Alene Louise  
Zaugg, Philip

Elementary Education

Conklin, Lois M.  
McMahon, Margaret Carolyn  
Marshall, Elaine

Rule, Ruth Naomi  
Sherman, Lucille  
Solinger, Alice

Special in Commercial Education

Badertscher, Donald D.  
Bricker, Herman  
Shade, Winona M.

Sowers, Mabel  
Swartz, Evelyn Marcella

Special in Home Economics

Capen, Betty  
#Forrest, Jeanne  
Ketzenbarger, Rosemary  
McElhaney, Frances

Martin, Dorothy  
Maurer, Mary  
Wood, Janet

Special in Industrial Arts

#Bachman, Carl C.  
Clingaman, David A.

Fry, Norman D.  
#Marshall, Carson

Special in Music

Betts, Virginia Lou  
Gillette, D. W.

Iams, Victor Lee  
Rupp, Marguerite M.

Special in Physical Education

Bateson, Ross LeRoy  
Conrad, Clifford Dean  
Ihnat, John

Inman, James Raymond  
Thomas, Orla A.  
#Wilson, Arthur G.

COLLEGE OF LIBERAL ARTS

Degree - Bachelor of Arts

\*Amos, Kathleen  
Carman, Ruth  
\*Collins, Richard H.  
\*Connell, Mary  
Cryer, Earl W.  
Davidson, Alice Christine  
Karg, Karl A., Jr.

\*Ringenberg, Lawrence A.  
\*Rohrs, George Harry  
\*Saunders, Carl W.  
\*Sterling, Alysmae  
Wentz, Evelyn  
Zeigler, Grace Jeanette



Degree - Bachelor of Science

Tippin, Floyd E.

Degree - Bachelor of Science in  
Business Administration

South, Dale Orwin

Graduate Instruction

Degree- Master of Arts

Collins, Robert E.

\*Two Degrees

#Completed work at end of first semester

Dr. Williams submitted a list of the faculty for the summer session and recommended that they be appointed at the salaries set opposite the name of each with the understanding that if the outcome of the budget is not favorable they be reduced accordingly:

<u>Name</u>	<u>Title</u>	<u>Amount</u>
G. W. Beattie	Professor ( $\frac{1}{2}$ time)	422.22
C. J. Biery	Professor ( $\frac{1}{2}$ time)	422.22
J. W. Carmichael	Professor	777.76
D. J. Crowley	Professor	755.54
Elizabeth Frost	Instructor	50.00
Ralph G. Harshman	Asst. Professor	622.22
Harriet Hayward	Professor	800.00
Laura Heston	Professor	711.10
Clyde Hissong	Dean College of Educ.	
	Professor of Educ.	944.44
W. P. Holt	Professor	844.44
W. C. Hoppes	Director of Training Sch.	
	Assoc. Professor	666.66
E. G. Knepper	Professor	800.00
C. C. Kohl	Professor	1000.00
Paul E. Landis	Assoc. Professor	688.88
Alma Leedom	Asst. Registrar	400.00
Rea McCain	Professor	800.00
M. C. McEwen	Asst. Professor	666.66
C. S. Martin	Professor	822.22
Samuel M. Mayfield	Asst. Professor	622.22
B. F. Nordmann	Assoc. Professor	755.54
Harry Ockerman	Asst. Professor ( $\frac{2}{3}$ time)	414.80
F. C. Ogg	Assoc. Professor	666.66
Chas. H. Otis	Assoc. Professor	711.10
J. R. Overman	Dean College of Arts	
	Professor of Math.	1055.54
C. D. Perry	Registrar	800.00
E. C. Powell	Assoc. Professor	688.88
Cecil L. Rew	Asst. Professor	622.22
Wilbur Rider	Instructor	400.00
Harold D. Rose	Instructor	488.88
John Schwarz	Professor	844.44
Leon B. Slater	Assoc. Professor	666.66
Warren E. Steller	Assoc. Professor ( $\frac{2}{3}$ time)	518.50
C. G. Swanson	Assoc. Professor	666.66
K. M. Whaley	Instructor	622.22
Florence Williamson	Professor	777.76
Grace D. Wills	Asst. Professor	555.54
W. A. Zaugg	Professor	888.88
Nina Beattie	Critic	450.00
Maude Doane	Critic	450.00
Elsie Lorenz	Critic	416.66
Lena I. Mills	Critic	450.00
Emma Pigg	Critic	416.66
Mae Simmons	Critic	416.66
Ann L. Welch	Critic	350.00
A. B. Conklin	Critic	250.00
Franklin Skibbie	Critic	200.00
Hazel Mercer	Critic	180.00
Helen Hays	Critic	180.00
R. E. Morse	Critic	200.00
Hazel Underhill	Critic	180.00
Ethyl Blum	Librarian	533.32
Gladys Burling	Asst. Librarian	355.54
Ruby King	Asst. Librarian	333.32
Margaret Yocom	Asst. Librarian	333.32

Moved by Gebhard and seconded by Mrs. Dwyer that the nominations be approved at the salaries recommended. Voting aye: Prout, Montgomery, Pedlow, Gebhard, Mrs. Dwyer. Motion carried.



The adoption of the following resolution was moved by Pedlow and seconded by Montgomery:

Whereas, the State Teachers Retirement Law provides that members shall retire when they reach the age of seventy years, with the consent of the employing board. Therefore, be it resolved by the Board of Trustees of Bowling Green State University that the teachers and employees of this University shall retire at the end of the school year when they reach the age of seventy years.

Voting aye: Montgomery, Pedlow, Mrs. Dwyer. Voting nay: Prout, Gebhard. Motion carried.

Moved by Pedlow and seconded by Mrs. Dwyer that Dr. Williams be elected President Emeritus with duties to be specified by the Board of Trustees at a future time, and to be provided with an office and the services of Miss Stallbohm as Secretary. Voting aye: Prout, Montgomery, Pedlow, Gebhard, Mrs. Dwyer. Motion carried.

Moved by Pedlow and seconded by Gebhard that Dr. Williams be given a salary of \$3000 a year and house. Voting aye: Prout, Montgomery, Pedlow, Gebhard, Mrs. Dwyer. Motion carried.

Dr. Williams nominated for reappointment the Civil Service employees and recommended that in case the budget figures were not available in time that they be paid for the month of July at the same rate as for the year 1936-37 and that the final salaries be fixed after the state appropriation bill becomes effective. (See minutes of August 3 for names and salaries)

Moved by Montgomery and seconded by Gebhard that the recommendations be approved and the salaries fixed when the budget status is settled. Voting aye: Prout, Montgomery, Pedlow, Gebhard, Mrs. Dwyer. Motion carried.

Dr. Williams submitted a list of payments from the construction funds for Addition to Auditorium and Stadium for the record from April 30 to July 1st.

Payments on Addition to Auditorium

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Check No.</u>	<u>Amount</u>
5-7-37	Northern Ohio Telephone	Service	7	8.35
5-17-37	Wiggins & Gillespie	Est. #2, Plumbing	8	210.77
5-17-37	Norton & Nadalin	Est. #2, General	9	6124.11
5-17-37	John P. Schooley	Architect Fees	10	224.11
6-8-37	Northern Ohio Telephone	Phone Service	11	4.35
6-11-37	John P. Schooley	Traveling Expenses	12	137.80
6-11-37	Norton & Nadalin	Est. #3, General	13	15976.00
6-11-37	Wiggins & Gillespie	Est. #3, Plumbing	14	412.77

Payments on Stadium

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Check No.</u>	<u>Amount</u>
5-17-37	Baker & Shindler	Est. #3, General	7	5592.19
5-17-37	Wiggins & Gillespie	Est. #3, Plumbing	8	363.30
5-17-37	John P. Schooley	Architect Fees	9	244.33
6-11-37	John P. Schooley	Traveling Expenses	10	281.65
6-11-37	Baker & Shindler	Est. #4, General	11	6032.78
6-11-37	Wiggins & Gillespie	Est. #4, Plumbing	12	135.49

The following payrolls were presented for action of the Board:

June 5 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
Herman Bricker	Stu. Help Library	44 $\frac{1}{2}$ Hrs.	.20	8.90
Donald Cooper	"	20 "	.20	4.00
Zelda Crandall	"	14 "	.20	2.80
Josephine Davidson	"	22 "	.20	4.40
Bernice Haberman	"	21 "	.20	4.20
Joyce Herbert	"	17 "	.20	3.40
Leona Keister	"	7 "	.20	1.40
Harold Keysor	"	25 "	.20	5.00
Margaret King	"	26 "	.20	5.20
Mary Louise Lane	"	17 $\frac{1}{2}$ "	.20	3.50
Lillian Lloyd	"	21 "	.20	4.20
Ralph Meyer	"	22 "	.20	4.40
Aileen Nielson	"	14 $\frac{1}{2}$ "	.20	2.90
Mary Alice O'Dell	"	14 "	.20	2.80
Delores Ringenberg	"	15 $\frac{1}{2}$ "	.20	3.10
Kathryn Rogers	"	19 "	.20	3.80
Carl Seitz	"	24 "	.20	4.80
Anna Sheffer	"	25 "	.20	5.00
Evelyn Simmons	"	17 "	.20	3.40
Carlotta Smith	"	30 $\frac{1}{2}$ "	.20	6.10
Claribel Stuckey	"	13 "	.20	2.60
Charles Swain	"	26 "	.20	5.20
Arlene Yates	"	8 "	.20	1.60
Charles A. Blazer	Stu. Help Biol. Sci.	42 "	.20	8.40



Proceedings, Trustees Bowling Green ~~Normal~~ College  
State

July 1, 1937

19

MC MANUS-TRUMP CO., TOLEDO, OHIO-103830

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
Janet Schutzberg	Stu. Help Tr. School	16 $\frac{1}{2}$ Hrs.	.20	3.30
Mabel Sowers	"	7 $\frac{1}{2}$ "	.20	1.50
Robert Henrich	"	3 "	.20	.60
Howard Fitch	"	3 "	.20	.60
Lawrence Ringenberg	"	6 "	.20	1.20
Richard H. Collins	"	50 "	.20	10.00
Lawrence Williamson	Stu. Help Office	3 "	.20	.60
Franklin Belding	"	7 "	.20	1.40
Paul Businger	"	6 "	.20	1.20
Dennis Huyck	"	6 "	.20	1.20
Vernon Leatherman	"	7 "	.20	1.40
Webster Geib	"	7 "	.20	1.40
Lloyd Mizer	"	6 "	.20	1.20
Howard Harger	"	6 "	.20	1.20
John Bisher	"	1 "	.20	.20
Kenneth Shull	"	1 "	.20	.20
Paul Apple	"	1 "	.20	.20
Irene C. Mooers	Sub. Teacher Coll.	15.2 Hrs. @ \$3.00 per hour		45.00
Total A-2				174.10

June 14 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Pension Deduction</u>	<u>Amount</u>
W. C. Jordan	Financial Clerk	1 Mo.	300.00	6.67	293.33
E. J. Kreischer	Bookkeeper	"	200.00	Substitute	*186.78
Gertrude Brod	Bookkeeper	"	175.00	6.67	168.33
Bessie G. Stallbohm	Stenographer	"	125.00	5.00	120.00
Ada L. Meyerholtz	Clerk	"	125.00	5.00	120.00
Jessie McCombs	Clerk One-half time	"	37.50	1.50	36.00
Margaret Clausen	Stenographer	"	75.00	3.00	72.00
Olive Cummings	Sec. to Dean Coll of Ed	"	75.00	3.00	72.00
Anna D. Lawhead	Stenographer	"	75.00	3.00	72.00
Randolph Ronk	Supt. of Bldg. & Grds.	"	208.33	6.67	201.66
Arthur E. Leggett	Janitor	"	110.00	4.40	105.60
Karl Henrich	Janitor	"	91.67	3.67	88.00
Dale F. Sautter	Janitor	"	91.67	3.67	88.00
John Carnicom	Janitor	"	95.83	3.83	92.00
E. E. Long	Janitor	"	95.83	3.83	92.00
Christie Miller	Janitor	"	95.83	3.83	92.00
Alta L. Miller	Janitress	"	25.00	1.00	24.00
Alice Stevens	Janitress	"	60.00	2.40	57.60
Wilda Tavernier	Janitress	"	60.00	2.40	57.60
Chester Spencer	Fireman	"	120.00	4.80	115.20
Emory Young	Fireman	"	120.00	4.80	115.20
Asa R. Conley	Fireman	"	120.00	4.80	115.20
Chas. Clingo	Grounds Laborer	"	100.00	4.00	96.00
Kenneth Wyandt	Grounds Laborer	"	95.83	3.83	92.00
J. W. Palmer	Carpenter	"	104.16	4.16	100.00
W. E. Frost	Night Watchman	"	95.83	3.83	92.00
Lyman Stevens	Night Watchman	"	125.00	5.00	120.00
Ernest Franks	Farmer	"	60.00	2.40	57.60
State Employees Retirement Board				107.16	107.16
Total Student Fees					3049.26
Rotary-Bookstore					
Jessie McCombs	Clerk One-half Time	1 Mo.	37.50	1.50	36.00
State Employees Retirement Board				1.50	1.50
Total Rotary-Bookstore					37.50
Total - Payroll					3086.76

\*Paid at the rate of \$6.67 per day or \$3.34 for one-half day for June.  
Worked 4 half days and 26 full days for June.

July 15 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u> <u>8 Wks.</u>	<u>Amount</u>
G. W. Beattie	Professor	* $\frac{1}{2}$ Time	422.22	211.11
C. J. Biery	Professor	"	422.22	211.11
J. W. Carmichael	Professor	"	777.76	388.88
D. J. Crowley	Professor	"	755.54	377.77
Elizabeth Frost	Instructor	"	50.00	25.00
Ralph G. Harshman	Asst. Professor	"	622.22	311.11
Harriet Hayward	Professor	"	800.00	400.00
Laura Heston	Professor	"	711.10	355.55
Clyde Hissong	Dean Coll. of Educ.	"		
W. P. Holt	Prof. of Education	"	944.44	472.22
W. C. Hoppes	Professor	"	844.44	422.22
	Dir. of Tr'g Sch.	"		
	Assoc. Professor	"	666.66	333.33
E. G. Knepper	Professor	"	800.00	400.00
C. C. Kohl	Professor	"	1000.00	500.00
Paul E. Landis	Assoc. Professor	"	638.88	344.44
Alma Leedom	Asst. Registrar	"	400.00	200.00
Rea McCain	Professor	"	800.00	400.00
M. C. McEwen	Asst. Professor	"	666.66	333.33
C. S. Martin	Professor	"	822.22	411.11
Samuel M. Mayfield	Asst. Professor	"	622.22	311.11
B. F. Nordmann	Assoc. Professor	"	755.54	377.77
Harry Ockerman	Asst. Professor	"	414.80	207.40



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MC MANUS-TROUP CO., TOLEDO, OHIO-103830

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u> <u>8 Wks.</u>	<u>Amount</u>
F. C. Ogg	Assoc. Professor	$\frac{1}{2}$ Time	666.66	333.33
Chas. H. Otis	Assoc. Professor	"	711.10	355.55
J. R. Overman	Dean Coll. of Arts	"		
	Prof. of Math.	"	1055.54	527.77
C. D. Perry	Registrar	"	800.00	400.00
E. C. Powell	Assoc. Professor	"	688.88	344.44
Cecil L. Rew	Asst. Professor	"	622.22	311.11
Wilbur Rider	Instructor	"	400.00	200.00
Harold D. Rose	Instructor	"	488.88	244.44
John Schwarz	Professor	"	844.44	422.22
Leon B. Slater	Assoc. Professor	"	666.66	333.33
Warren E. Steller	Assoc. Professor	"	518.50	259.25
C. G. Swanson	Assoc. Professor	"	666.66	333.33
K. M. Whaley	Instructor	"	622.22	311.11
Florence Williamson	Professor	"	777.76	388.88
Grace D. Wills	Asst. Professor	"	555.54	277.77
W. A. Zaugg	Professor	"	888.88	444.44
	Training School			
Nina Beattie	Critic	$\frac{2}{3}$ time	450.00	300.00
Maude Doane	Critic	"	450.00	300.00
Elsie Lorenz	Critic	"	416.66	277.77
Lena I. Mills	Critic	"	450.00	300.00
Emma Pigg	Critic	"	416.66	277.77
Mae Simmons	Critic	"	416.66	277.77
Ann Louise Welch	Critic	$\frac{4}{7}$ time	350.00	200.00
A. B. Conklin	Critic	$\frac{2}{3}$ time	250.00	166.67
Franklin Skibbie	Critic	"	200.00	133.33
Hazel Mercer	Critic	"	180.00	120.00
Helen Hays	Critic	"	180.00	120.00
R. E. Morse	Critic	"	200.00	133.33
Hazel Underhill	Critic	"	180.00	120.00
Ethyl Blum	Librarian	$\frac{1}{2}$ time	533.32	266.66
Gladys Burling	Asst. Librarian	"	355.54	177.77
Ruby King	Asst. Librarian	"	333.32	166.66
Margaret Yocom	Asst. Librarian	"	333.32	166.66
Total A-1				15984.82

\*Length of session, 8 weeks. Fraction of time indicated in column four is the fraction of the entire session, in other words one-half time is a school month or four weeks.

July 15 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u> <u>6 Wks.</u>	<u>Amount</u>
	Training School			
Nina Beattie	Critic	$\frac{1}{3}$ time	450.00	150.00
Maude Doane	Critic	"	450.00	150.00
Elsie Lorenz	Critic	"	416.66	138.89
Lena I. Mills	Critic	"	450.00	150.00
Emma Pigg	Critic	"	416.66	138.89
Mae Simmons	Critic	"	416.66	138.89
	Junior High School			
A. B. Conklin	Critic	"	250.00	83.33
Franklin Skibbie	Critic	"	200.00	66.67
Hazel Mercer	Critic	"	180.00	60.00
Helen Hays	Critic	"	180.00	60.00
R. E. Morse	Critic	"	200.00	66.67
Hazel Underhill	Critic	"	180.00	60.00
Total A-1				1263.34

July 16 -

<u>Name</u>	<u>Title</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
H. B. Williams	President	1 Mo.	708.33	708.33
Total A-1				708.33



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July 16 -

Name	Title	Time	Rate	Pension Deduction	Amount
E. J. Kreischer	Bookkeeper	1 Mo.	200.00	1.00	
Gertrude Brod	Bookkeeper	"	175.00	6.67	192.33
Bessie G. Stallbohm	Stenographer	"	125.00	6.67	168.33
Ada L. Meyerholtz	Clerk	"	125.00	5.00	120.00
Jessie McCombs	Clerk One-half time	"	125.00	5.00	120.00
Margaret Clausen	Stenographer	"	37.50	1.50	36.00
Olive Cummings	Sec. to Dean Coll. of Ed.	"	75.00	3.00	72.00
Anna D. Lawhead	Stenographer	"	75.00	3.00	72.00
Randolph Ronk	Supt. of Bldg. & Grds.	"	75.00	3.00	72.00
Arthur E. Leggett	Janitor	"	208.33	6.67	201.66
Karl Henrich	Janitor	"	110.00	4.40	105.60
Dale F. Sautter	Janitor	"	91.67	3.67	88.00
John Carnicom	Janitor	"	91.67	3.67	88.00
E. E. Long	Janitor	"	95.83	3.83	92.00
Christie Miller	Janitor	"	95.83	3.83	92.00
Alta L. Miller	Janitress	"	95.83	3.83	92.00
Alice Stevens	Janitress	"	25.00	1.00	24.00
Wilda Tavernier	Janitress	"	60.00	2.40	57.60
Chester Spencer	Fireman	"	60.00	2.40	57.60
Emory Young	Fireman	"	120.00	4.80	115.20
Asa R. Conley	Fireman	"	120.00	4.80	115.20
Chas. Clingo	Fireman	"	120.00	4.80	115.20
Kenneth Wyandt	Grounds Laborer	"	100.00	4.00	96.00
J. W. Palmer	Grounds Laborer	"	95.83	3.83	92.00
W. E. Frost	Carpenter	"	104.16	4.16	100.00
Lyman Stevens	Night Watchman	"	95.83	3.83	92.00
Ernest Franks	Night Watchman	"	125.00	5.00	120.00
State Employees Retirement Board	Farmer	"	60.00	2.40	57.60
				108.16	108.16
Total A-1					2762.48
Jessie McCombs	Clerk One-half time	1 Mo.	37.50	1.50	36.00
State Employees Retirement Board				1.50	1.50
Total Rotary-Bookstore					37.50
Total - Payroll					2799.98

July 23 -

Name	Title	Time	Rate 8 Wks.	Amount
G. W. Beattie	Professor	4 Wks.	422.22	211.11
C. J. Biery	Professor	"	422.22	211.11
J. W. Carmichael	Professor	"	777.76	388.88
D. J. Crowley	Professor	"	755.54	377.77
Elizabeth Frost	Instructor	"	50.00	25.00
Ralph G. Harshman	Asst. Professor	"	622.22	311.11
Harriet Hayward	Professor	"	800.00	400.00
Laura Heston	Professor	"	711.10	355.55
Clyde Hissong	Dean Coll. of Educ.	"		
W. P. Holt	Prof. of Education	"	944.44	472.22
W. C. Hoppes	Professor	"	844.44	422.22
	Dir. of Tr'g Sch.	"		
E. G. Knepper	Asst. Professor	"	666.66	333.33
C. C. Kohl	Professor	"	800.00	400.00
Paul E. Landis	Professor	"	1000.00	500.00
Alma Leedom	Assoc. Professor	"	688.88	344.44
Rea McCain	Asst. Registrar	"	400.00	200.00
M. C. McEwen	Professor	"	800.00	400.00
C. S. Martin	Asst. Professor	"	666.66	333.33
Samuel M. Mayfield	Professor	"	822.22	411.11
B. F. Nordmann	Asst. Professor	"	622.22	311.11
Harry Ockerman	Assoc. Professor	"	755.54	377.77
F. C. Ogg	Asst. Professor	"	414.80	207.40
Chas. H. Otis	Assoc. Professor	"	666.66	333.33
J. R. Overman	Assoc. Professor	"	711.10	355.55
	Dean Coll. of Arts	"		
C. D. Perry	Prof. Of Mathematics	"	1055.54	527.77
E. C. Powell	Registrar	"	800.00	400.00
Cecil L. Rew	Assoc. Professor	"	688.88	344.44
Wilbur Rider	Asst. Professor	"	622.22	311.11
Harold D. Rose	Instructor	"	400.00	200.00
John Schwarz	Instructor	"	488.88	244.44
Leon B. Slater	Professor	"	844.44	422.22
Warren E. Steller	Assoc. Professor	"	666.66	333.33
C. G. Swanson	Assoc. Professor	"	518.50	259.25
K. M. Whaley	Assoc. Professor	"	666.66	333.33
Florence Williamson	Instructor	"	622.22	311.11
Grace D. Wills	Professor	"	777.76	388.88
W. A. Zaugg	Asst. Professor	"	555.54	277.77
Ann Louise Welch	Professor	"	888.88	444.44
Ethyl Blum	Critic	3/7 time	350.00	150.00
Gladys Burling	Librarian	4 Wks.	533.32	266.66
Ruby King	Asst. Librarian	"	355.54	177.77
Margaret Yocom	Asst. Librarian	"	333.32	166.66
	Asst. Librarian	"	333.32	166.66
Total A-1				13408.18



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MC MANUS-TROUP CO., TOLEDO, OHIO-103830

July 30 -

Name	Title	Time	Rate	Amount
Lenore Burgett	Stu. Help Library	64½ Hrs.	.20	12.90
Whitney E. Hoag	"	55 "	.20	11.00
Marie Hoeffel	"	58 "	.20	11.60
Archie King	"	71 "	.20	14.20
Margaret King	"	72 "	.20	14.40
Mildred Marmon	"	49 "	.20	9.80
Edith Moyer	"	26½ "	.20	5.30
Aileen Nielson	"	72½ "	.20	14.50
Mary Alice O'Dell	"	36 "	.20	7.20
Mildred Peoples	"	65½ "	.20	13.10
James Rohrbaugh	"	29 "	.20	5.80
Mervin Rupp	"	58½ "	.20	11.70
Lillian Russell	"	45 "	.20	9.00
Carlotta Smith	"	74½ "	.20	14.90
Frances Storey	"	30 "	.20	6.00
Rillmond Weible	"	68 "	.20	13.60
Arlene Yates	"	74½ "	.20	14.90
Pharon Heckler	Stu. Help Biol. Sci.	103 "	.20	20.60
Howard Fitch	Stu. Help Chemistry	34 "	.20	6.80
Dorothy Martin	Stu. Help Office	32 "	.20	6.40
Mary Elizabeth Cook	"	32 "	.20	6.40
Carl Koch	"	30½ "	.20	6.10
Owen Hughes	"	30 "	.20	6.00
Total A-1				242.20

Moved by Gebhard and seconded by Pedlow that the payrolls be allowed and paid from funds provided therefor. Voting aye: Prout, Montgomery, Pedlow, Gebhard, Mrs. Dwyer. Motion carried.

The following claims and expense accounts were presented for action of the Board:

Voucher No.	Name of Payee	Appr'n Acct.	Items	Totals
322	Ohio Fuel Gas Company	C-3	91.35	
323	City Water Company	F-3	218.95	
324	Northern Ohio Telephone Company	F-7	37.90	
325	The Western Union Telegraph Co.	F-7	1.44	
	Total - Maintenance			349.64
326	Student-Help Payroll	A-2		174.10
327	Ohio Northern Public Service	F-4		304.43
328	Civil Service Payroll	Stu. Fees	3049.26	
		Bookstore	37.50	
	Total - Payroll			3086.76
329	Rabbi Barnett R. Brickner	A-3	150.00	
330	Rev. George Laughton	A-3	35.00	
	Total - Personal Service			185.00
331	Kee Lox Manufacturing Company	C-4	18.00	
332	E. M. Butler	C-8	.50	
333	The Central Ohio Paper Company	C-8	6.75	
334	Johnson Ice Company	C-8	.40	
335	Rappaport's	C-8	2.40	
336	Sanitary Bakery	C-8	1.20	
337	Security Stamp Shop	C-8	3.75	
338	H. A. Shawaker	C-8	4.48	
339	Department of Highways	C-10		
		E-6		
		F-2	39.05	
340	Ideal Power Lawn Mower Company	D-4	10.30	
341	The Collegiate Press Inc.	E-8	1.20	
342	Frank A. Keil Lumber Company	E-8	3.14	
343	Charles E. Merrill Company	E-8	11.91	
344	The Syndicate Printing Company	E-8	.65	
345	The 1937 Key	E-10	10.00	
346	The Sentinel-Tribune	F-8	18.00	
347	Wood County Republican Company	F-8	7.00	
348	Mrs. Augustah Lembrich			
	Total - Maintenance			142.73
349	Frank S. Betz Company	Rotary-C		
350	C. J. Biery	Lab. Fees	13.20	
351	English Food Market	Lab. Fees	83.75	
352	C. G. Heiby Hdwe.	Lab. Fees	52.82	
353	Home Steam Laundry	Lab. Fees	2.20	
354	Hoskins Manufacturing Company	Lab. Fees	4.72	
355	The Hub Grain Company	Lab. Fees	23.94	
356	The LaSalle & Koch Company	Lab. Fees	18.60	
357	F. Reichert	Lab. Fees	6.84	
358	Reider's Mills	Lab. Fees	59.90	
359	Rose Printing Company	Lab. Fees	8.25	
360	J. R. Wagner	Lab. Fees	.45	
361	W. M. Welch Mfg. Company	Lab. Fees	9.00	
	Total - Rotary-C, Lab. Fees		30.00	363.67



MC MANUS-THOMP CO., TOLEDO, OHIO-103830

Voucher No.	Name of Payee	Appr'n Acct.	Items	Totals
362	The Blade Printing & Paper Co.	C-8	3.76	
363	Wiggins & Gillespie	D-4	1.49	
364	J. Fischer & Brother	E-8	26.72	
365	Public School Publishing Company	E-8	2.50	
366	Spencer Lens Company	E-8	26.00	
367	The Wood County Republican Co.	F-8	58.75	
368	Home Steam Laundry	F-9	3.60	
	Total - Maintenance			122.82
369	Bowling Green State University	Bookstore	74.66	
	Total - Rotary-Bookstore			74.66
		Rotary-C		
370	Rappaport's	Lab. Fees	5.70	
371	Schaar & Company	Lab. Fees	55.00	
372	The Sentinel-Tribune	Lab. Fees	2.80	
	Total - Rotary-C, Lab. Fees			63.50
373	Department of Highways	C-3	7.00	
374	C. C. Birchard & Company	C-8	9.30	
375	Gamble Hinged Music Company	C-8	54.77	
376	C. G. Heiby Hdwe.	D-4	3.40	
377	Ed. H. Hunter	D-4	131.00	
378	Crane's Music Store	E-8	17.60	
379	Toledo Blue Print & Paper Co.	E-8	4.80	
380	A. C. McClurg & Company	E-8a L.B.	5.40	
381	Clyde Hissong	F-6	10.85	
	Total - Maintenance			244.12
		Rotary-C		
382	A. E. Avery	Lab. Fees	.50	
383	Bausch & Lomb Optical Company	Lab. Fees	5.80	
384	Crane's Music Store	Lab. Fees	3.00	
385	English Food Market	Lab. Fees	3.60	
386	Gamble Hinged Music Company	Lab. Fees	2.60	
387	Gus Goebel	Lab. Fees	1.25	
388	C. G. Heiby Hdwe.	Lab. Fees	1.68	
389	Murlin & Dean	Lab. Fees	1.25	
390	Theodore Presser Company	Lab. Fees	6.69	
391	F. H. Prieur	Lab. Fees	2.25	
392	Rupp & Bowman	Lab. Fees	2.30	
393	Arthur P. Schmidt Company	Lab. Fees	6.32	
394	H. A. Shawaker	Lab. Fees	4.92	
395	R. H. Steen	Lab. Fees	3.00	
396	Mrs. Etta F. Taggart	Lab. Fees	1.40	
397	Wood County Republican Company	Lab. Fees	6.00	
	Total - Rotary-C, Lab. Fees			52.56
398	Instructors' Payroll	A-1		15984.82
399	Critic Payroll	A-1		1263.34
400	H. B. Williams	A-1		708.33
401	Civil Service Payroll	A-1	2762.48	
		Bookstore	37.50	
	Total - Personal Service			2799.98
402	The Dobson-Evans Company	C-8		54.04
403	D. Appleton-Century Company	Bookstore	49.69	
404	A. S. Barnes & Company	Bookstore	63.23	
405	The Bruce Publishing Company	Bookstore	16.56	
406	Bureau of Publications	Bookstore	20.00	
407	Doubleday, Doran & Company, Inc.	Bookstore	40.00	
408	Edwards Brothers	Bookstore	16.63	
409	Farrar & Rinehart	Bookstore	154.12	
410	Harcourt, Brace & Company Inc.	Bookstore	244.29	
411	Houghton Mifflin Company	Bookstore	191.37	
412	Kansas State College of Agric. and Applied Science	Bookstore	22.95	
413	Longmans, Green & Company	Bookstore	44.45	
414	McGraw-Hill Book Company, Inc.	Bookstore	234.10	
415	Public School Publishing Company	Bookstore	4.33	
416	Scott, Foresman & Company	Bookstore	73.59	
417	The John C. Winston Company	Bookstore	38.65	
418	The Zaner-Bloser Company	Bookstore	4.80	
	Total - Rotary-Bookstore			1218.76
419	The Blade Printing & Paper Co.	Health	3.21	
	Total - Rotary-Health			3.21
420	The Wood County Implement Company	Rotary-C		
		Lab. Fees		7.00
421	Instructors' Payroll	A-1		13408.18
422	Student-Help Payroll	A-1		242.20

Moved by Pedlow and seconded by Mrs. Dwyer that the claims and expense accounts be allowed and paid, the fund designations to be made by Dr. Williams. Voting aye: Prout, Montgomery, Pedlow, Gebhard, Mrs. Dwyer. Motion carried.

Moved by Pedlow and seconded by Mrs. Dwyer that when the Board adjourns it adjourns to meet August 3rd, 2:00 P. M. Voting aye: Prout, Montgomery, Pedlow, Gebhard, Mrs. Dwyer. Motion carried.

There being no further business the Board adjourned.

Attest:

*J. H. Prout*  
President

*J. N. Montgomery*  
Secretary